

PRIVATE AGENCY ADOPTION

PETITION FOR ADOPTION

1. Attorney files Petition (Form 18.0) using full legal names, no initials, Preliminary Account (Form 18.9) and pays court costs.
2. Agency provides:
 - * Consent (Form 18.3)
 - * Home Study/Pre-finalization Report (JFS Form 1699)
 - * Social Medical History (JFS Form 1616)
 - * ODH Vital Statistics, Certificate of Adoption (Form HEA 2757) with original or certified copy of child's birth certificate.
 - * Ohio Law & Adoption Materials (JFS Form 1693)
 - * Putative Father Registry Certification
 - * Copy of Permanent Surrender

FINAL HEARING

1. Scheduled 6 months after placement of child in home
2. Court Notifies:
 - * Petitioner(s) Attorney
 - * Agency
3. Petitioner(s) and child must appear
4. Final Account (Form 18.9) must be filed 10 days prior to final hearing.
5. Court provides:
 - * Notice of Final Hearing (Form 20.11A)
 - * Adoption Certificate for Agency (Form 20.19A)
 - * Request for Notification (Form 20.16)
 - * Final Decree of Adoption (Form 18.7)
6. Court forwards documents to State Bureau of Vital Statistics for new birth certificate.