

FILED
LUCAS CO. PROBATE COURT
JACK R. PUFFENBERGER, JUDGE
2020 JUN 19 PM 1:57

IN THE COMMON PLEAS COURT OF LUCAS COUNTY
PROBATE DIVISION
JUDGE JACK R. PUFFENBERGER

IN THE MATTER OF: * CASE NO. MS87-0135
COURT OPERATIONAL MATTERS * SUPPLEMENTAL
IN RESPONSE TO COVID-19. * JUDGMENT ENTRY
*

In the interest of public health, this Court has previously modified its operations to minimize the number of people who need to appear in person at the Court due to the COVID-19 pandemic by its March 16, 2020 Judgment Entry.

The Probate Court hereby modifies its procedures as follows, effective Monday, June 29, 2020:

General.

1. The Court will resume regular operation on June 29, 2020 during its regular hours of 8:30AM to 4:30PM.
2. The Court will continue to accept fax-filings and email pleadings as originals, including signatures; however, initial case filings must be hard copies with cash, check, or money order for costs.
3. The Court strongly encourages the use of electronic methods of filing and faxing to reduce traffic and support social distancing.
4. The Court will continue to provide drop-off and pick-up boxes for attorneys and self-represented parties who wish to continue to practice social distancing. The boxes will be located in the hallway just outside the Probate Court beginning June 29, 2020.
5. Until further Order of Court, hearings will continue to be conducted telephonically and virtually (Zoom), rather than in person.

Marriage License.

1. The Court will offer both in-person and on-line marriage license applications beginning June 29, 2020 for Lucas County and non-Ohio applicants.
2. To encourage social distancing, the Court strongly encourages use of its on-line marriage license application and its on-line order form to request certified copies of marriage records.
3. The online marriage license application and required procedures are available via the court website at www.lucas-co-probate-ct.org. Payments may be made via debit/credit cards.
4. On-line applicants will be contacted by court personnel to take their oath telephonically.
5. After a license is issued, a confirmation email will be sent to the applicants.
6. If the license was issued on-line, it will be mailed to the applicants by regular US Mail, unless they request to pick it up from the marriage license department, where a pick-up box will be located.
7. If you were previously issued a license that expired after March 16, 2020, it will be valid for sixty days past the Governor's emergency order being lifted, whenever that date is determined by the State of Ohio.
8. For additional information or questions, please call the Lucas County Probate Court Marriage License Department at [419-213-4361](tel:419-213-4361).

IT IS SO ORDERED.

DATE 6/19/2020

JOURNALIZED


JUDGE JACK R. PUFFENBERGER

JUN 19 2020